



Est 1975

2016

Junior Club

Handbook

Contents

Introduction	4
Club objectives.....	4
Club values and philosophy	4
Players.....	5
Parents and guardians	5
Coaches	5
Style of play.....	6
Player development policy	6
Junior program.....	6
SSG (small sided games)	7
MiniRoos (Under 8 to Under 9)	7
MiniRoos (Under 10 to Under 11)	7
Junior (Under 12 to Under 18).....	8
Registered teams	8
Team selection.....	8
Limiting the size of squads.....	9
Train on junior players (Under 12 to Under 18)	9
Players playing in appropriate age groups	10
Insurance.....	10
Registration and payment of fees.....	10
What your registration fees cover	11
What you get for your fees	11
Other expenses covered by your fees	11
Payment of fees – banking details.....	11
Registration days.....	11
Registration priority and acceptance.....	12
Refunds	12
Excess registrations.....	12
Deregistration of a player	13

Coaches and Team managers	13
Police checks and Working with Children checks	13
Volunteers.....	14
Key Roles and Responsibilities	14
Health, safety and well being.....	16
Victorian smoking laws enforced at junior sport.....	16
Harassment and discrimination	17
Codes of Conduct	18
Coaches code of conduct	18
Parents’ code of conduct	18
Players’ code of conduct.....	19
Spectators’ code of conduct	20
Club Committee and contact details	21
Senior and Junior Club Committee and Contacts	21
Junior Committee Meetings	21
Role of Junior Committee	21
Club contact details.....	22

Introduction

Football Club Clifton Hill (FCCH) was established in 1975 to promote the game of football (soccer) in the community and to encourage players, coaches, officials and parents/guardians to develop an interest in and enjoyment of the game.

FCCH is a community based club that aims to make the game of football accessible to all players who seek to participate and are keen to develop their football skills in a positive environment.

The Club prides itself on being a family-oriented club which actively encourages the participation and involvement of parents and guardians in order to provide a positive and inclusive environment for all of its members. This approach has been a major contributor to the growth and success of the Club.

Over the years there has been an increasing focus on skills development to improve the standard of play however the primary objective for the Club remains to provide all players, regardless of their religious, ethnic or socio-economic background, the opportunity for a fair go to enable them to realise their potential and gain enjoyment from the game of football.

Club objectives

The Club's objectives are to:

- Promote and encourage participation and ensure a positive experience on and off the field
- Focus on the skill development of all players and teams
- Encourage and support players to play to the best of their ability and to achieve their potential
- Promote and provide a safe and positive environment that is inclusive and supportive of players of all abilities, gender, culture and background
- Encourage and promote the importance of fair play, team work, respect for others, and above all, good sportsmanship
- Value, assist and support coaches, Club officials and volunteers in the important work that they do in keeping the Club running

Club values and philosophy

The Club's approach is to develop well-rounded young players in a positive and encouraging environment. The key values underpinning this approach are respect, humility, integrity, reward through effort and fair play at all times.

The Club supports an environment which provides an enjoyable participation experience for young players of all abilities with a strong focus on skill development through freedom of expression, guided coaching and limited emphasis on the scoreboard.

Training and coaching is focused on the development of the key football attributes of technique, ball skill and football insight. The Club supports a coaching style that facilitates learning and development, rather than imposing restrictions or strict tactics on its players.

The Club endeavours to constantly improve its football knowledge through education and development as well as engaging skilled technicians to offer the best possible football learning environment for its players.

FCCH is committed to providing an inclusive development pathway for its junior players into senior football and encourages leadership pathways through mentor coaching and refereeing.

For the Club to succeed in fulfilling its objectives, it requires the involvement and commitment of all of its members.

Players

- Show respect for yourself and all others involved in the game, including coaches and other team officials, club and match officials, and other players.
- Show pride in your Club and your uniform
- Be prepared to give your best effort every time you attend training or take the field
- Celebrate your own achievements and those of your team
- Remember that playing football is as much about enjoyment of the game as it is about your own personal development as a footballer

Parents and guardians

- Encourage good sportsmanship, active participation and enjoyment of the game
- Support and show appreciation for club volunteers, coaches and team officials
- Support the Club by volunteering your time, skills and experience to help with training, match play and the general running of the club
- Role model appropriate and positive behaviour at training and during matches
- Ensure that child/ren arrive to training sessions and matches on time with the appropriate gear

Coaches

- Operate within the rules and spirit of the game and teach players to do the same
- Promote good sportsmanship and teamwork
- Value the contribution and participation of all players
- Celebrate your team's achievements
- Role model appropriate and positive behaviour at training and during matches

Style of play

FCCH endorses and believes in a style of football which is based on technique and ball skill. These attributes of skill and technique that require passing and team work, have been proven at the highest standard of the game to be more successful than a purely physical and long kicking style.

To this end, we always encourage the passing of the football as opposed to kicking it long. We begin our play from the defence, so our defenders are encouraged to start our attacks. We use a short passing game, with longer passes only when appropriate and as the exception rather than the rule. We always encourage technique and skill, and promote an attacking and entertaining style of football.

Our focus is on the long term development of young footballers, as opposed to a short term focus on results. The Club encourages flair, creativity and improvisation on the football pitch. Positional and team formations to develop well rounded footballers is encouraged.

This approach provides players with the best opportunity to achieve their potential whilst promoting the importance of good sportsmanship by enjoying the game with a positive attitude and retaining a healthy respect for their team, game officials and the opposition team.

Player development policy

The Club supports an approach where players are taught technique and skill at the appropriate intensity level for their age and ability.

Player development focuses on the following areas:

- Technique
- Ball skill
- Football intelligence (insight)
- Tactics
- Speed
- Co-ordination
- Teamwork

Learning and development occurs during pre-season and season training sessions, as well as access to specialist training for certain positions (such as goal keeper), and technical skills sessions offered during the off-season. The Club, together with the coach, will determine the intensity, duration and number of training sessions that are appropriate for each age group and individual team.

Junior program

There are three levels of football program offered at a junior level at FCCH. These programs are open to both girls and boys.

A grass-roots introductory football skills program called SSG for 4 – 8 year olds;
A sub-junior MiniRoos program for Under 8 – 11 year olds; and
A junior program for Under 12 – 18 year olds.

SSG (small sided games)

The purpose of this program is to provide an introduction to football for children aged between 4 and up to 8 years of age. The emphasis is on learning ball handling and co-ordination skills and to enjoy small sided games of 4 v 4 players in a fun environment.

Sessions are conducted on Saturday morning, starting around late March/early April and running through to the summer program which concludes in mid December. The Club creates opportunities for children participating in this program to enjoy game experience against other clubs through organised gala days. Many children participating in the SSG skills program eventually transition into the MiniRoos and Junior competition.

MiniRoos (Under 8 to Under 9)

The sub-junior program at FCCH provides opportunities for participation in MiniRoos for both girls and boys.

The MiniRoos competition involves football games with fewer players competing on a smaller sized pitch with modified rules. The modified format encourages players to have more contact with the ball, allowing players to experience both attacking and defensive roles on the field.

For Under 8 to Under 9, games are 7 v 7 using a size 3 football, playing 2 x 20 minute halves with a five minute half-time break. There is an instructing referee to oversee the game but results are not recorded and there is no points table or finals.

Generally, children aged 7 – 8 years of age (born in 2008) will play in the Under 8 age group. Children aged 8 – 9 years of age (born in 2007) will generally play in the Under 9 age group.

MiniRoos (Under 10 to Under 11)

The sub-junior program at FCCH provides opportunities for participation in MiniRoos for both girls and boys.

The MiniRoos competition involves football games with fewer players competing on a smaller sized pitch with modified rules. The modified format encourages players to have more contact with the ball, allowing players to experience both attacking and defensive roles on the field.

For Under 10 to Under 11, games are 9 v 9 using a size 4 football, playing 2 x 25 minute halves with a five minute half-time break. There is an instructing referee to oversee the game but results are not recorded and there is no points table or finals.

Generally, children aged 9 – 10 years of age (born in 2006) will play in the Under 10 age group. Children aged 10 – 11 years of age (born in 2005) will generally play in the Under 11 age group.

Junior (Under 12 to Under 18)

The Junior competition is for both girls and boys from Under 12 to Under 18 years of age. The format for all junior teams is 11 v 11 playing FFV fixture games on a full size pitch, with an official match referee and an official ladder with championship points recorded.

Registered teams

In determining the number of teams to be registered, the Club will take into consideration, the number of eligible and registered players in each age group, the availability of coaches as well as ground availability for training and match days.

As a community club, FCCH endeavours to accept all players who wish to play, however, due to capacity restrictions the Club is limited in the number of teams it can register and therefore the number of players that it can accept into the Club in any given year.

FCCH follows the FFV recommended practice of placing players in teams according to their age group. Where possible, the club attempts to maintain friendship groups and siblings within the same team if requested. From year to year, it may be necessary to move some players out of a team to place them back into their appropriate age group; or if a team has too many registered players; or based on a player's level of development. Similarly, coaches will monitor player progress during the season and may recommend moving a player to a team more suited to the player's level of development. The Club junior co-ordinator and the coach will consult with parents/guardians regarding such recommendations.

The Club also reserves the right to move registered players from one team to another before the start of the season, subject to the team selection and squad size policies.

Team selection

In line with FFV guidelines, it is the Club's aim for every player involved in MiniRoos and Junior competition to be given an equal opportunity to enjoy their football and to have an equal opportunity to play and develop their skills.

Team sizes will be greater than the number of players required on the pitch at one time. Coaches will try to ensure that all players get an approximately equal amount of playing time over the course of the season. This does not mean "equal playing time" for all players in every match and nor does it mean that the better players get more game time.

Coaches are encouraged to emphasize the enjoyment and participation side of the game rather than focusing purely on results. As such, aspects such as punctuality and attendance at matches and training, modelling appropriate behaviour, general attitude and work effort, are viewed as important factors for consideration in making decisions about team selection

and game time. A player who does not attend training will not receive equal playing time. Players who have registered and paid their fees on time will be given first priority for inclusion in a team. Players who have not paid their fees by the due date cannot play under any circumstances.

Limiting the size of squads

In line with FFV recommendations, players are initially placed in a team in their age division and where possible, friendship groups and siblings may be placed together. There are exceptions to this, which will be determined by the Club at its discretion after consultation with the Club junior co-ordinator, coach and parents/guardians depending on the circumstances.

These exceptions include:

- if the player is considered by both the coach and parent/guardian to be suited to play in an older age group;
- if the player is considered by both the coach and parent/guardian to be suited to play in a younger age group (for MiniRoos); or
- if no other suitable and appropriate team is available (too many players in the one age group, but not enough to make two teams in that age group) then an alternative team or age group will be offered if it is deemed suitable.

Where an age group has above the maximum number of players recommended, the team shall be reduced to its ideal size by 31 March. This allows players who cannot be accommodated in a team to find sufficient time to find another club. Some players may be invited to remain as a train on player. Where a player is omitted from a junior team and leaves the Club under these circumstances, the Club will refund fees paid in full less any non-refundable costs incurred.

If it is necessary to reduce squad sizes, it is the responsibility of the team coach in conjunction with the Club junior co-ordinator, to make a recommendation as to which players are to be omitted.

Train on junior players (Under 12 to Under 18)

Even though teams are limited to a maximum number of players, the team coach may identify players with future potential who are unable to be included in the final team. These players may be invited and encouraged to remain with the team as a train on player so that they may develop their skills and fitness level. Train on players receive the same level of training and development as selected team players but will generally not play matches during the competitive season.

Players playing in appropriate age groups

Players already registered with the Club and playing in an age group above their current age may be allowed to continue to play in that age group subject to the team selection and squad size policies. New players to the Club will generally be encouraged to play in their correct age group. Where a player exhibits a level of skill and physical ability to play above his/her age group the coach shall provide his/her recommendation to the Club junior co-ordinator for these players to participate at a higher level. This recommendation must be approved by the Club junior co-ordinator after discussion with the:

- Player's current coach
- Player's prospective coach
- Player's parent or guardian
- Player.

Insurance

Junior players are covered under the FFV Risk Protection Program (the FFV's compulsory player personal accident insurance) until 31 December 2016 provided they are registered. A player must be registered with a club before they are protected under the FFV Risk Protection Program. Unregistered players are not eligible to play under any circumstances.

This insurance is covered by the annual player registration fees which cover all registered FCCH players while training or playing for FC Clifton Hill. Details of this insurance cover can be obtained from the FFV website at <http://www.gowgatessport.com.au/football/>

This insurance does not take the place of private health insurance and both the FFV and the Club strongly recommend that players are covered by private health insurance. The Club is not liable to cover costs not covered by the FFV compulsory insurance. All claims for injury must be made to the FFV insurer as detailed on the FFV web site at <http://www.gowgatessport.com.au/football/>

Registration and payment of fees

Every child must be registered to play and train with the Club and the FFV competition. A Club registration form including the Club Medical Consent form needs to be completed for each registered player.

In addition, players participating in the Mini Roos or Junior competition must self-register with Football Federation Australia (FFA). Players in the Junior competition must also provide a copy of their birth certificate or passport and passport sized photos. The Club will advise the date by which the registration process must be completed and all fees paid but will usually be early to mid March.

No player will be permitted to participate in any game for the Club if their fees are not paid by the due date. There will be no exceptions to this policy. Under FFV rules, a player MUST be registered AND a financial or paid up member of a club in order to be covered by the appropriate insurance and therefore eligible to play in the designated competition.

If any family or player has difficulty paying their fees they should raise this with their team manager or the Club Treasurer to discuss a confidential payment arrangement.

What your registration fees cover

Registration fees are reviewed each year and are calculated to cover player and club running costs as well as mandatory FFV costs. The Club aims to keep registration fees low to make participation affordable to a wide cross section of the community.

What you get for your fees

Home playing shirt and shorts
Away playing shirt and shorts
Playing socks
Club hoodie or jacket
Participation trophy
Training/coaching twice per week during February to September
FFV player registration and insurance

Other expenses covered by your fees

Team registration fees with FFV and FFA
City of Yarra Council charges for facilities
Referee fees for every home game
Purchase of club training equipment
Coaches training and development
Statutory licences (e.g. to support the supply of food and drink)
Purchase of safety and first aid equipment
Utilities (electricity, telephones, line marking of grounds, upgrading and repairs of lights)

Payment of fees – banking details

The preferred method of payment is direct to the Club's bank account via Electronic Funds Transfer (EFT).

Bank of Queensland
Account name: FC Clifton Hill
BSB: 123 616
Account: 21963478

Please remember to include your surname and age group so we can identify your payment.
Eg. SMITH 12

Registration days

The Club will usually conduct two registration days which will be held at the Clubrooms at Coulson Reserve, Heidelberg Road Clifton Hill. The dates and times will be published on the Club website as well as notified via email and/or SMS where possible. These registration days usually take place in mid to late January, before the pre-season gets underway.

Registration priority and acceptance

Registrations from returning players will have priority until the end of the first registration period. The timing of the first registration period will be determined by the Committee.

After the first registration period, places will be open to new players. Registrations from new players received during the first registration period will be waitlisted pending the availability of places.

The Committee reserves the right to accept late registrations from returning players over new players if the returning player can show good cause for the late registration providing that places are still available.

The Club reserves the right to refuse registration to any player:

- if the player and/or the parent have previously demonstrated failure to comply with the FFV Codes of Conduct.
- any other valid reason as determined by the Committee.
- the decision of the Committee to reject a registration may be appealed in writing within 7 days following notification to the player.

Refunds

A pro-rata refund of registration fees will only be considered by the Committee if requested in writing prior to week six of the season. Requests for refunds after this time will not be considered. Where refunds are approved, amounts will be deducted from registration fees as follows:

- administration fee of \$200.00.
- return of apparel.

Players de-registered by the Club due to repeated failure to comply with the FFV Codes of Conduct and severe breaches of the Codes, shall not be entitled to any refund of fees paid.

Excess registrations

Waitlisted places will be allocated in order of receipt of registration. If the Club is unable to find a place for a player in his or her correct age group the following will be offered by the Club:

- the opportunity to play in a suitable team in a higher age group only if there is a place available.
- a refund on their registration fees if they decide against playing in a higher age group.
- attempt to identify alternative local clubs for the player and assist with placement.

In the event that a team is forced to withdraw from a competition, the Club will consult with all affected players and will attempt to place them in suitable teams within the Club or assist them to find places in other clubs.

Deregistration of a player

The Club reserves the right to de-register a player:

- if the player and/or the parent fails to comply with the FFV Codes of Conduct (especially repeated and severe breaches).
- Any other reason as determined by the Committee.

The decision to de-register a player may be appealed in writing within 7 days following notification to the player.

Coaches and Team managers

The Club uses its best endeavours to have coaches and team managers appointed and in place during the off season prior to the commencement of pre-season training. The Club adopts the coaching guidelines and policy developed by the FFV. These coaching guidelines are in place to ensure a high standard of quality coaching practices throughout clubs in Victoria. These guidelines state that coaches be provided with the latest techniques and strategies for their skill development, are made aware of rule changes, and follow appropriate risk management practices to ensure an appropriate duty of care to their players.

The Club strives to ensure that coaches hold a current Coaching Licence within each respective accreditation. The minimum recommended accreditations are listed below.

Sub Juniors (Under 6 to Under 11) – Introduction to Coaching/Grass Roots Licence
Juniors (Under 12 to Under 18) – Youth Licence

The Club also retains a Director of Junior Coaching, whose role it is to ensure that coaches perform within the recommended guidelines and that training is delivered at a standard appropriate to the level and skill of each team.

It is important to remember that a number of our junior coaches are volunteers and do not get paid. They give up their valuable time to coach your children. If they did not contribute their time and skills, your children would not be able to participate. Please respect the coach's position by being supportive and allowing him/her to do their job.

Police checks and Working with Children checks

All club officials and coaches who come in regular unsupervised contact with junior players are subject to police checks and are required to comply with the Working with Children requirements. The Club requires a copy of a valid WWC to be sighted and recorded at the beginning of each season.

Further information regarding the WWC can be obtained from the Victorian Government website at <http://www.justice.vic.gov.au/workingwithchildren>

Volunteers

As a community based club run by volunteers, FC Clifton Hill relies on member participation to ensure its ongoing success. Parent participation is crucial to enable training and match sessions to run effectively.

The Club asks all of its parents to be proactive by offering to volunteer and contribute their time and skills. Some roles do not require any previous experience and can be learned on the job. These tasks vary from canteen duties during training sessions and at home games to helping to set up and pack up the ground and equipment for training sessions and home games.

Other on-field duties such as referee (for Sub Juniors), linesman and ground marshal require some experience and a knowledge of the rules and/or Codes of Conduct at this level of competition.

First aid skills are a valuable resource to the Club and require a certain level of training and qualification. All teams are provided with a first aid kit for away matches. If you are able to provide first aid assistance on game days, either home or away, please let your team manager know.

Team managers will ask for parent volunteers to assist during training sessions and on match days for home games. From time to time, team managers will roster parents for certain duties if there are insufficient volunteers available to perform required tasks. We ask that each family contributes 3 – 4 hours of their time over the course of the entire season.

Please remember that without the valuable contribution of volunteers, your child would not be able to participate.

Key Roles and Responsibilities

Team Manager: provides a contact point for team members, compiling team lists and match fixtures (day/location/time), providing first aid support, providing administrative support to ensure the coach is fully aware of a team's availability, as well as rosters for provision of snakes/oranges, canteen duties, ground marshal and linesperson duty.

Group Leaders: (or Instructing Referee) coach and conduct the SSG sessions. In Under 8 – Under 11 age groups, the Group Leader or Instructing Referee oversees the match and ensures that it is played within the rules and that decisions are explained to players so that they continue to increase their knowledge of the game.

Linesman: Parents may be rostered to act as Linesperson during home games.

Ground Marshal: Parents may be rostered to act as Ground Marshal during home games. The role of the Ground Marshal is to ensure that players, coaches and spectators abide by the relevant Codes of Conduct. A ground marshal is required to wear a fluorescent vest so

that they can be easily identified in case problems, concerns or issues emerge during a game.

Ground set up: For home games the team manager may require assistance in preparing the ground. This includes putting up and taking down goal nets, corner posts, and spectator barriers. Parents can also volunteer to assist with line marking of the pitch and setting up cones.

Car pooling: Parents can share the driving to and from matches. Car pooling for “away” matches is a positive way parents can contribute to conserving energy.

Canteen assistant: The Club prides itself on providing food and drink facilities during home games and some training sessions as part of the facilities it offers. The canteen relies entirely on volunteer support to be able to function. It also raises much needed funds to support the general running of the Club and its programs. Families are asked to contribute a couple of hours each season to work in the canteen. From time to time, team managers will be asked to provide a volunteer from their team to support the running of the canteen on match days.

Parent/Guardian responsibilities: As a parent/guardian with a child or children registered at FC Clifton Hill, the Club asks that you accept the following responsibilities:

- Parents MUST ensure that they report to the coach or team manager with their child prior to training and not leave their child and belongings unattended.
- Parents ensure their child arrives for training before the scheduled start time.
- Parents ensure their child arrives half an hour (or as advised by the coach or team manager) before the scheduled kick off time on game day to allow for warm up and instructions from the coach.
- Parents arrive before the scheduled finish time to pick up their child at the end of training and on game days.

Please note that parents who do not pick up their children at the conclusion of training or matches will be cautioned and advised that if the practice continues then their membership of the club may be cancelled.

The Club is not responsible for:

- Transportation of junior players to and from games and training.
- The security of players' belongings.
- Children left unattended by parents or guardians.

Follow the Code of Conduct and respect the following:

- ONLY THE COACH AND THE TEAM MANAGERS ARE ALLOWED TO INSTRUCT AND GIVE ADVICE TO PLAYERS DURING TRAINING AND MATCHES.
- PARENTS ARE NOT ALLOWED ONTO THE PITCH DURING TRAINING OR MATCHES, UNLESS REQUESTED BY THE COACH OR THE TEAM MANAGER.

- ANY REQUESTS, ISSUES, COMPLAINTS OR CONCERNS SHOULD BE ADDRESSED DIRECTLY WITH THE TEAM MANAGER (NOT THE WHOLE TEAM OR THE COACH).

From time to time, the Club will organise a “Respect and Responsibility” course conducted by the FFV. It is Club policy that all parents attend this course in order to familiarise themselves with the various Codes of Conduct. Refusal to attend can result in registration being withdrawn by the Club.

Health, safety and well being

It is important that the club Medical Consent section or form is completed at the time of registration so that important information relating to injuries or medical history and allergies can be kept on file.

Shin-pads are a compulsory piece of equipment for ALL players (even at senior level) and players are not permitted to play without them under any circumstances.

First aid kits are renewed and replenished as required and are always on hand during training and when playing home games. Team managers are provided with first aid kits to take to every away game.

Parents and guardians are reminded that it is their responsibility to provide any medications that a player might require. Parents should discuss any special needs with the coach and team manager at the beginning of the season.

Asthma is a very common disorder. Sport Medicine Australia stresses the need for correct use of inhalers (Ventolin) for both the treatment and prevention of asthma attacks and also to prevent exercise induced asthma.

Players with asthma will benefit from a thorough warm up and correct use of inhalers as an effective way of preventing asthma occurring during competition. It is important to note that the first aid kit does not contain Ventolin or similar asthma inhalers. It is the responsibility of parents or guardians to provide medication as required.

For the safety of everyone on the field, players must not wear jewellery such as rings, earrings, bracelets, necklaces or watches during games. Earrings can only be worn if they are covered over with tape.

Victorian smoking laws enforced at junior sport

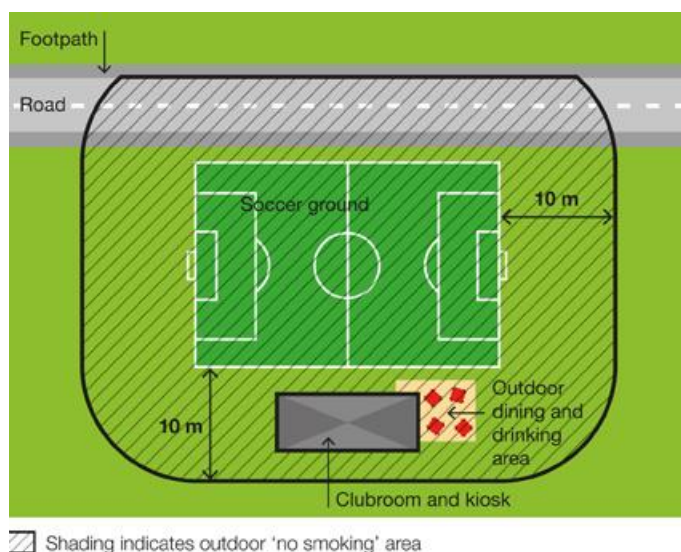
New smoking laws came into effect in Victoria on 1 April 2014 that apply to all junior (under 18) sport in Victoria. These changes mean that by law, **there is no smoking within 10 metres (about two car lengths) of any outdoor sporting venues during organised junior sporting events in Victoria**. This ban includes training and practice sessions to prepare for an organised junior sporting event, including breaks or intervals during the event, training or

practice session. You will notice signage on the pavilion buildings at Coulson Reserve and Quarries Park indicating this ban.

The ban has been put in place to reduce the risk of passive/second-hand smoke to junior participants and attendees at outdoor sporting activities and to reduce the role modelling of smoking behaviours around children and young people.

At our two grounds at Coulson Reserve and at Quarries Park, this means that there is no smoking permitted during these times on any part of the pitch or in front of the pavilions. Smoking is only permitted at the back of the car park of each venue or across the road from each venue. The diagram below indicates the designated “no smoking” areas. Please remember that these rules also apply at other venues when we are playing away from home.

Penalties apply for not complying with these laws. If you observe someone smoking during game day or at training, please remind them of the ban or notify one of our ground marshals (identified by a fluoro vest) or Club official.



Harassment and discrimination

FC Clifton Hill is committed to providing a sporting environment where each participant is a valued member of the club, where they are treated fairly, and are recognised for their contribution to the Club's success.

The Club aims to provide an environment that is pleasant for players to train and play in and that is conducive to good sportsmanship. Harassment or discrimination whether verbal, physical or environmental is unacceptable and will not be tolerated.

The Club takes a whole of community approach in its membership and welcomes families and individuals of all backgrounds to become part of its football community.

Codes of Conduct

FC Clifton Hill abides by and endorses the Football Federation of Victoria Codes of Conduct. As a member of Football Club Clifton Hill, whether a player, parent/guardian, spectator, coach, volunteer or official, you have agreed to be bound by the FCCH Constitution, the Laws of the Game of Football and the FFV and FFA Rules of Competition and Codes of Conduct. There are consequences for breaching these Codes.

Coaches code of conduct

All persons coaching or leading Small Sided Games, Mini Roos, or Junior competition at FC Clifton Hill MUST adhere to the following code of fair play:

- Remember that junior players participate for pleasure and winning is only part of the fun.
- Encouragement and praise are great motivators. Never ridicule or yell at junior players for making a mistake or not winning.
- Use language that is not inflammatory or derogatory and avoid swearing.
- Be reasonable in your demands on players' time, energy and enthusiasm.
- Operate within the rules and the spirit of the game and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience. All junior players are deserving of equal attention and opportunities.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age, maturity and ability of all players.
- Display control, respect and professionalism to all involved with soccer. This includes but is not limited to, opponents, coaches, officials, administrators, the media, parents, and spectators. Encourage your players to do the same.
- Show concern and caution when determining whether an injured player is ready to recommence training or competition.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young players.
- Any physical contact with a junior player should be appropriate to the situation and necessary for the player's development.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

All Coaches of Football Club Clifton Hill must also adhere to the requirements of the Football Federation Australia Code of Conduct, 2007.

Parents' code of conduct

All FC Clifton Hill Small Sided Games, Mini Roos and Junior competition parents MUST adhere to the following code of fair play:

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate – do not force them.
- Focus on the child's efforts and performance rather than winning or losing.

- Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or yell at a child for making a mistake or losing a game.
- Remember children learn best by example. Appreciate good performances and skilful plays by all participants.
- Support all efforts to remove verbal and physical abuse from all soccer activities.
- Respect the decisions of officials and teach children to do the same.
- Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.
- Be prepared to help out with tasks such as setting up and packing away the goal nets and other tasks that the coach and manager may need assistance with.

All parents of Football Club Clifton Hill must also adhere to the requirements of the Football Federation Australia Code of Conduct, 2007.

Players' code of conduct

All FC Clifton Hill Small Sided Games, Mini Roos and Junior competition players MUST adhere to the following code of fair play:

- Play by the rules.
- Work equally hard for yourself and your team. Your team's performance will benefit; so will you.
- Be a good sport; applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in the game as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, team mates and opponents. Without them there would be no game.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.
- Never argue with a game leader, referee or assistant referee. If you disagree, have your captain, coach or manager approach the official on your behalf.
- Control your temper. Verbal abuse of officials and sledging of other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in soccer.
- Avoid swearing – referees can issue a yellow card for swearing during a game and fines can be incurred.

All Players of Football Club Clifton Hill must also adhere to the requirements of the Football Federation Australia Code of Conduct, 2007.

Spectators' code of conduct

All spectators of Small Sided Games, Mini Roos and Junior competition players MUST adhere to the following code of fair play:

- Remember that children participate in sport for their enjoyment, not yours.
- Applaud good performance and efforts from all individuals and teams.
- Congratulate all participants on their performance regardless of the game's outcome.
- Respect the decisions of officials and teach junior players to do the same.
- Never ridicule or scold a player for making a mistake. Positive comments are motivational.
- Condemn the use of violence in any form, whether it is by spectators, coaches, officials or players.
- Show respect for your team's opponents. Without them there would be no game.
- Encourage players to follow the rules and the decisions of officials.
- Do not use foul language, sledge or harass players, coaches or officials.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

All Spectators must also adhere to the requirements of the Football Federation Australia Code of Conduct, 2007.

Any breaches of the various Codes of Conduct will be referred to the Committee for review and appropriate course of action. Breaches may result in a caution or formal letter of warning being issued. Continued infringements of the same nature will result in match bans and ultimately exclusion from the Club.

Severe breaches such as violent or threatening behaviour to players, coaches, parents or spectators, will result in expulsion from the Club and potentially from the FFV/FFA. Severe breaches may result in the entire family being asked to leave the Club.

Club Committee and contact details

Football Club Clifton Hill was established in 1975 and comprises a junior club and a senior club.

Senior and Junior Club Committee and Contacts

Senior and Junior Club President: MICHAEL TYRIKOS (M) 0411 813 622

Vice President: PAUL ARAVANIS (M) 0438 220 090

Treasurer and Secretary: MICHAEL MALAKONAS (M) 0404 051 630

Director of Junior Coaching: TONY BROWN (M) 0422 690 563

Registration and communication: DAPHNE MORROS (M) 0408 360 764

General member: KYRIE HEREKAKIS (M) 0478 728 226

General member: MANNY KASTORIS (M) 0412 179 755

General member: JOHN MEREOS (M) 0410 569 127

General member: TASS PAPADOPOULOS (M) 0425 733 330

General member: NICK POLITIS (M) 0415 076 999

Junior Committee Meetings

During the season, Junior Committee meetings are held once a month. During the pre-season preparation period, meetings are held weekly or fortnightly as required.

If you have an issue to add to the meeting agenda or an item to include for discussion by the Committee please email your query or issue to juniors@fcch.org.au

Role of Junior Committee

The Junior Committee fulfils a number of functions. Its primary role is to develop and set policy and objectives for the Junior Club. The Committee is also responsible for the appointment of team coaches and team managers. Training times and sessions are also determined by the Committee in conjunction with the Director of Junior Coaching.

The Committee also prepares and monitors the budget for the Junior Club, as well as organising registration days, processing the registration and renewal of players and ensuring FFV registration requirements such as player passports are compliant. It also performs a number of administrative and logistical functions such as organisation team photographs and presentation days, as well as purchase and distribution of playing equipment to teams.

The Committee also oversees the communication and dissemination of information to teams either directly or through the team managers.

Importantly, the Committee is responsible for all liaison and communication with the Council (City of Yarra), the Football Federation of Victoria and any other relevant regulatory or statutory body. This includes undertaking any necessary police checks or requiring certain individuals to hold a valid Working with Children Check.

Any disputes, complaints or breaches of Club policy and/or FFV guidelines will be dealt with in a confidential manner by the Committee or a nominated sub-committee.

Club contact details

Postal address:

Please direct correspondence to our postal address:

FC Clifton Hill

PO Box 51

Clifton Hill Victoria 3068

Club website:

For more information and updates, please visit our Club website at:

www.fccliftonhill.org

Email:

Please email any general enquiries to:

juniors@fcch.org.au